



Republic of the Philippines
Department of Education
 MIMAROPA REGION
 SCHOOLS DIVISION OF MARINDUQUE

Department of Education
 Division of Marinduque
RECORDS SECTION
RELEASED
 No: 000478
 Signature: 
 JAN 17 2025

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

TO: Asst. Schools Division Superintendent
 Chief Education Supervisors
 Public Schools District Supervisors
 Heads of Public and Private Elementary and Secondary Schools
 All Others Concerned

FROM: 
LYNN G. MENDOZA, EdD
 OIC, Schools Division Superintendent

SUBJECT: **PARTICIPATION IN MASTERING THE WHISTLE: A REGIONAL COACHING CUM OFFICIATING TRAINING COURSE OF SCHOOL SPORTS OFFICIATING OFFICIALS**

DATE: January 17, 2025

1. Pursuant to Regional Memorandum No. 003, s. 2025 titled *Mastering the Whistle: A Regional Coaching Cum Officiating Training Course of School Sports Officiating Officials*, this training will be held at Palawan National School, Puerto Princesa City, Palawan on January 21-24, 2025.

2. In line with this, the following personnel have been designated to participate:

SPORTS EVENT	NAME OF PARTICIPANTS	SCHOOL NAME
Aero gymnastics	Maria Roma L. Semilla	Marinduque National High School
Dance Sports	Mary Grace R. Palmero	Labo Elementary School
	Diane Jardeleza	Mogpog National Comprehensive High School
Wrestling	Francis Rafael Bonode	Capayang Elementary School
	Dennis A. Hermosa	Marinduque National High School
DSO	Maita M. Lazares	SDO Marinduque

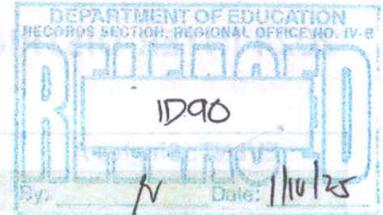
3. Participants in this training are directed to prepare the necessary documents for submission during registration at the venue as required by the Regional Office.

4. For reference purposes, a copy of the Regional Memorandum is attached. Particular attention is invited to paragraph 11 to ensure non-disruption of classes.

5. Immediate and wide dissemination of the contents of this Memorandum is desired.

*“DepEd Marinduque: Heart of the Philippines.
 Lead to Excel. Excel to Lead.”*





Republic of the Philippines
Department of Education
 MIMAROPA REGION

Office of the Regional Director

January 8, 2025

REGIONAL MEMORANDUM
 NO. 003, s. 2025

**MASTERING THE WHISTLE: A REGIONAL COACHING CUM OFFICIATING
 TRAINING COURSE OF SCHOOL SPORTS
 OFFICIATING OFFICIALS**

**TO: SCHOOLS DIVISION SUPERINTENDENTS
 ALL OTHERS CONCERNED**

1. In preparation for the 2025 MIMAROPA Regional Athletic Association (MRAA) Meet to be hosted by the Local Government of Puerto Princesa City and the Schools Division of Puerto Princesa City on March 10-16, 2025, the Department of Education (DepEd) MIMAROPA Region, through the Education Support Services Division-Special Programs and Projects Section (ESSD-SPPS) shall conduct a training course titled, Mastering the Whistle: A Regional Coaching cum Officiating Training Course of Schools Sports Officiating Officials on January 21-24, 2025, within the said city.
2. The training aims to:
 - a. equip qualified school sports officiating officials with mastery and competency in handling respective sports disciplines within their level; and
 - b. address the problem of shortage of school sports implementers and movers in the higher level of sports event competitions.
3. Sports experts from the different National Sports Associations in coordination with the Philippines Sports Commission (PSC) shall be tapped to be the resource persons for their respective sports disciplines such as aero gymnastics, archery, dance sports, wrestling, and wushu.
4. The training shall mainly consist of theoretical lectures on rules of sports, practical application, paper and practical examinations and physical fitness test.
5. Participants per sports discipline per Schools Division for both elementary and secondary level are as follows:

ESSD-SPP/ LMD



Address: Meralco Avenue corner St. Paul Road, Pasig City
Telephone Nos.: (02) 8631-4070 | (02) 8637-2895 | (02) 8637-1799
Email Address: mimaropa.region@deped.gov.ph
Website: depedmimaroparegion.ph



SCHOOLS DIVISION	SPORTS DISCIPLINE										TOTAL
	Aero Gymnastics		Archery		Dance Sports		Wrestling		Wushu		
	Elem	Sec.	Elem	Sec.	Elem	Sec.	Elem	Sec.	Elem	Sec.	
Marinduque	1	1	1	1	1	1	1	1	1	1	10
Occidental Mdo.	1	1	1	1	1	1	1	1	1	1	10
Oriental Mdo.	1	1	1	1	1	1	1	1	1	1	10
Palawan	5	5	4	4	5	5	5	5	5	5	48
Romblon	1	1	1	1	1	1	1	1	1	1	10
Calapan City	1	1	1	1	1	1	1	1	1	1	10
Puerto Princesa City	6	6	6	6	6	6	6	6	6	6	60
G. TOTAL	16	16	15	15	16	16	16	16	16	16	158

Other participants shall be the Regional and Division Sports Officers and support staff from the regional office and SDO Puerto Princesa City.

6. All participants to the training course shall be endorsed by the Division Sports Officers and approved by the Schools Division Superintendents.

7. The list of the Division participants shall be submitted by their respective Division Sports Officers (DSOs) using the attached templates and to be submitted to the Regional Office through email at essd.mimaroparegion@deped.gov.ph on or before January 10, 2025. Pregnant women and those unfit to undergo physical activities shall not be accommodated.

8. Participants must meet the following requirements:

- a. must be physically fit with medical clearance;
- b. must possess knowledge and skills in their respective fields of sports discipline;
- c. must have officiated in the lower sports Meets for the past three years as certified by the District Sports Officers; and
- d. must bring their complete sports attire and equipment for practicum.

9. During the registration, participants shall present their APPROVED TRAVEL AUTHORITY signed by their Schools Division Superintendent, a CERTIFICATION of who shall take over their classes signed by the School Head, and a MEDICAL CERTIFICATE (physically fit). Failure to submit the said requirements will be grounds for non-accommodation to the activity.

10. The participants are encouraged to attend and finish the training course from day 1 up to the last day, to be eligible to receive the Certificate of Completion. They are expected to be at the venue on January 21, 2025. The opening program shall commence at 1:00 PM of the same day.

11. All concerned are enjoined to authorize the attendance of their division's respective participants for this training. The Schools Division Offices, through the School Heads, shall ensure that a substitute teacher shall take over the classes in the absence of their respective teaching personnel who shall participate in the training to prevent the disruption of classes.
12. Division participants' travel expenses shall be charged to school/local/paloro funds, while the travel expenses, food and accommodation of all the participants, honorarium and other related expenses of the regional management and trainers/speakers shall be charged to RO/ Paloro Funds subject to usual accounting and auditing rules and regulations.
13. Further, all participants shall be billeted in Palawan National School. They are required to bring their own beddings. The first meal shall be PM snacks on January 21, 2025, while the last meal shall be lunch on January 24, 2025.
14. To ensure protection of health, safety and well-being of all the participants, it is required that all attendees must strictly comply with the minimum public health standards throughout the activity.
15. Any updates shall be coordinated through the issuance of a Regional Advisory.
16. Attached are the template for the participants per sports event and the indicative program of the training for proper guidance.
17. For more information and confirmation of participants, all concerned may contact Esmeraldo G. Lalo, EdD, Chief, Education Supervisor, Education Support Services Division at essd.mimaroparegion@dep.gov.ph.
18. Immediate dissemination of this Memorandum is desired.


NICOLAS T. CAPULONG, PhD, CESO III
Director IV
Regional Director 

ESSD-SPP/LMD

Enclosure No. 1:

**MASTERING THE WHISTLE: A REGIONAL COACHING CUM OFFICIATING
TRAINING COURSE OF SCHOOL SPORTS
OFFICIATING OFFICIALS
January 21-24, 2025
Schools Division of Puerto Princesa City**

TRAINING MATRIX

TIME	DAY 0 January 21, 2025	DAY 1 January 22, 2025	DAY 2 January 23, 2025	DAY 3 January 24, 2025
6:00- 7:45 AM	BREAKFAST			
7:45 -8:00 AM	Arrival/ Registration of the Participants	Physical Fitness Test	CONTINUATION: Lectures per Sports Event	PRACTICUM
8:00 -9:00 AM		CONTINUATION:		
9:00-10:00 AM		Lectures per Sports Event		
10:00-11:00 AM				
11:00-12:00 PM				
12:00-1:00 PM	LUNCH			
1:00-2:00 PM	Opening Program Orientation and Groupings per Sports Event	CONTINUATION: Lectures per Sports Event	PRACTICUM	Post-Test Closing Program
2:00-3:00 PM	Pre-Test Per Sports Event			HOME SWEET HOME
3:00-4:00 PM	Orientation/ Lecture per Sports			
4:00-5:00 PM	Event			